



Notification

Number of pupils funding secondary education Saba

This form

Use this form to notify DUO of the number of pupils for whom your school can get funding. The reference date is 1 October 2024.

Submission

Scan the completed form and send it by e-mail to caribisch.nederland@duo.nl.

DUO must receive the form no later than **15 October 2024**.

More information

duo.nl
caribisch.nederland@duo.nl

1 Number of pupils

Fill in the number of pupils by school type and year, distinguished by gender (M= male, F= female). Also read the explanatory notes.

School year	1		2		3		4		5		6		> 6		Total
Gender	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
0910 Lower forms															
0911 CVQ 1															
0930 CVQ 2															
0950 CSEC															
0951 CAPE															
0907 Praktijkonderwijs															
Grand total															

2a Students who are required to complete a CVQ1 and CVQ2 qualification for policy

Enter the numbers of students of compulsory school age/students required to complete a qualification, who have progressed to CVQ years 4 and 5 from the lower years. For students with an extra school year due to a combination with CSEC subject you can write this as year 6. In table 1 these students should be included in year 5. Enter the number of students for each type of education and for each year of study in the table. Indicate the sex of the students (M = male, F = female). Please also read the explanatory notes.

School year	4		5		6		Total
Gender	M	F	M	F	M	F	
0911 cvq 1 of wich:							
- 0915 Food Preparation and Cookery							
0930 cvq 2 of wich:							
- 0931 General Construction							
- 0932 Early Childhood Development							
- 0934 Community Hosting Services							

Continue on the next page

School year	4		5		6		Total
Gender	M	F	M	F	M	F	
- 0939 Electrical Installation							
- 0940 Motor Vehicle Engine Systems							
- 0941 Business Administration (Secretarial Skills)							
- 0942 Seaman Operations							
- 0943 Cosmetology							
Grand total							

2b Students who are not required to complete a CVQ1 and CVQ2 qualification for policy

Enter the numbers of students who are not required to qualify and who have not (recently) completed years 1 to 3, but who are only following a 1 or 2-year CVQ programme. Enter the number of students for each type of education and for each year of study in the table. Indicate the sex of the students (M = male, F = female). Please also read the explanatory notes.

School year	4		5		Total
Gender	M	F	M	F	
0911 cvq 1 of wich:					
- 0915 Food Preparation and Cookery					
0930 cvq 2 of wich:					
- 0931 General Construction					
- 0932 Early Childhood Development					
- 0934 Community Hosting Services					
- 0939 Electrical Installation					
- 0940 Motor Vehicle Engine Systems					
- 0941 Business Administration (Secretarial Skills)					
- 0942 Seaman Operations					
- 0943 Cosmetology					
Grand total					

3 Details school

3.1 Institution code

3.2 Name

3.3 Address

4 Contact person

Surname

Initial(s)

4.1 Name

4.2 Telephone

4.3 E-mail

Notification

Number of pupils funding secondary education Saba
Dienst Uitvoering Onderwijs
Ministerie van Onderwijs, Cultuur en Wetenschap

5 Signature principal

Read the explanatory notes

Surname

Initial(s)

Day

Month

Year

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Signature



Explanatory notes

Notification number of pupils funding secondary education Saba

General

- Always use the original form.
- Keep a copy of this form, authenticated by the competent authority, for your own records. The Inspectorate of Education will check the pupil count on the basis of the details on this form.

Tool

On duo.nl/zakelijk/caribisch-nederland you can download an Excel worksheet that you can use as an aid in completing the tables. If you use this worksheet, copy the numbers from the 3 tables on the worksheet to the corresponding tables on the DUO counting form. Only the counting form has to be sent in.

At 1 Number of pupils

Enter all pupils who were registered at the school on the count date (1 October) and who, from the beginning of the school year to the count date, were not absent without a valid reason for more than half the number of school days. Valid reasons include illness (including long-term illness), suspension as a disciplinary measure, or holiday outside the standard holiday period due to the occupation of the child's parent(s).

Students who do an extra year in connection with an in-depth program (and are therefore actually in their 6th year), for example through a CSEC course, are to be counted in the 5th year.

At 2a and 2b Specification of student numbers for policy information

Policy information requires further specification of the student numbers CVQ1 and CVQ2. Table 2a concerns the total number of CVQ1 and CVQ2 students who are of compulsory school age/students required to complete a qualification, for each study programme followed. Table 2b concerns the total number of CVQ1 and CVQ2 students who are not required to complete a qualification for each study programme followed. Students who are not required to complete a qualification are (often adult) students who are not completing a CVQ from the lower years. These students are enrolled in years 4 and 5, although they are actually students who have not (recently) taken years 1 to 3 and are only following a 1- or 2-year CVQ programme.

The nominal duration of the CVQ training is 5 years, including the 3 lower years. Also indicate how many students are doing an extra year (and are therefore actually in their 6th year) because they are completing an in-depth programme by also taking a CSEC subject, for example. These students are counted in year 5 in question 1.

Enter the number of students for each type of education and for each year of study in the table. Indicate the sex of the students (M = male, F = female). The figures you enter for table 2a and table 2b together must be equal to the figure you entered in table 1.

Denomination school types

Register the number of pupils by school type, gender and school year. In the table the denomination of the school types in Caribbean Netherlands is used.

In the leaflet *Pupil count for funding purposes – 1 October 2024* a table is added, which clearly shows the denominations in Caribbean Netherlands.

At 5 Signature principal

The principal of the school must sign the form. The date of signature must be on or after the count date (1 October); the number of pupils cannot be ascertained before the count date.